Data Dictionary using Dublin Core for Metadata Description

**Note**: We have based our metadata description on the [DublinCore framework](https://www.dublincore.org/resources/userguide/creating_metadata/). It should be noted that we do not use all 15 DC Elements for our project and that we use the Simple Dublin Core.

Especially in the context of a larger project, such as digitizing and making accessible the analogue front pages of The Guardian newspaper, it is of great importance that the metadata is based on a clear and consistent model. Dublin Core provides an ideal framework for this, which we used for our specific project. Dublin Core is suitable due to its clearly structured elements as well as the widespread use and thus broad acceptance of the framework.

Particularly with regard to the usability and findability of digital resources, every project must take a serious look at metadata. Our model can serve as a blueprint, which means that it can be used as a starting point for dealing with metadata within a project.

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| Dublin Core Term | Definition | Notes / Guidelines | Example |
| Title | Title is a property that refers to the name or names by which a resource is formally known. |  | The Guardian´s Cover page on the fall of the Berlin Wall: TEI Transcription |
| Creator | The creator property represents a relationship between the resource and a person, an organization, or a service primarily responsible for making the content of a resource. |  | Klara Chlupata |
| Subject | The property subject represents a relationship between a resource and another resource which is a topic of the first resource rsp. describes the intellectual content of the first resource. If the topic of the resource has a spatial or temporal character, use coverage, spatial or temporal. | For our project we would use, even if it is open to criticism, the DDC. It is the most likely classification for our object due to its worldwide distribution. | DDC: 070 (News media, journalism, publishing) |
| Description | This property refers to the description of the content of a resource. The description is a potentially rich source of indexable terms and assist the users in their selection of an appropriate resource. To refine the character of a description use abstract or tableOfContent. |  | The front page of print edition of British daily newspaper The Guardian dated November 10, 1989, featuring several articles dealing with the events in divided Germany that led to the fall of the Berlin Wall. In this object, the front page finds a digital remediation. |
| Rights | The rights property represents the relationship between a resource and information about rights held in and over this resource. This includes information like access rights, Intellectual Property Rights (IPR), copyrights, references to legal documents describing how to use a resource, etc. To specify rights more precicely use accessRights or license. | Guardian Newspaper Ltd. has clearly formulated and limited its license conditions. As required, we have mentioned the conditions and source in the source code. An important addition: editing is permitted for student projects. | Mentinoning the licence as well as linkage to further read. E.g.: This work is licenced under The Guardian’s Open Licence. For detailed licence conditions visit: http://...  Snippet from the Page: *Please find below the terms and conditions under which you may use Guardian and Observer content free of charge…*   * *By students in coursework or dissertations created in the course of full- or part-time study at a recognised school or university or other place of learning provided that such coursework or dissertation shall not be released for external publication in any form;* |
| Publisher | An entity responsible for making the resource available |  | In our example, as students of the University of Boras, we chose, as recommended, the publisher: University of Boras |
| Date | The property date refers to a description of any dates or ranges in the lifecycle of a resource and is typically associated with the creation or availability. If the destinction between different sorts of date is necessary, the following subproperties should be used. If a date is describing the content of a resource the properties coverage or temporal have to be used. | Required: Use Format YYYY-MM-D | 2025-03-27 |
| Type | The type property refers to a description of the nature or genre of the content of a resource (e.g. a stylistic category, a function or an aggregation level). To describe the physical or digital manifestation, use format |  | newspaper |
| Format | The file format, physical medium, or dimensions of the resource |  | Application/TEI+xml |
| Language | A language of the resource. |  | en (english) |
| Source | Source describes the relationship between the described resource and another resource, from which the described resource is derived in whole or in part (e.g. data of a climate centre are the source of a forecast, a book or journal is the source of a scan, etc. |  | Digital scan of the front page <https://uploads.guim.co.uk/2019/10/28/10_Nov_89.jpg> |